



INSTRUCTIONS FOR MY NEXT OF KIN IN THE EVENT OF MY DEATH

PLEASE DO NOT DESTROY – KEEP IN A SAFE PLACE

Please inform the Fire Service of my death in writing to:

South Yorkshire Fire & Rescue Payroll & Pensions Section, 197 Eyre Street, Sheffield, S1 3FG

Name:

--

Address:

Postcode:

Date of Birth:

--

Place of Birth:

--

N.I. Number:

--

My Doctor:

Name:

--

Address:

Tel No:

My will can be found: At Home/Solicitors:

Name:

--

Address:

Tel No:

My Executor(s):

Executor 1

Name:

Address:

Tel No:

Executor 2

Name:

Address:

Tel No:

Executor 3

Name:

Address:

Tel No:

Length Service

My date of service from:

Retirement on:

My Role at Retirement:

Payroll Number:

My Widow/Widower/Partners Name/Next of Kin:

My Insurance Companies are:

Name:

Address:

Tel No:

Name:

Address:

Tel No:

The Documents Can Be found at:

Banks Details:

Bank 1

Name:

Address:

Tel No:

Bank 2

Name:

Address:

Tel No:

Please inform Department for Work & Pensions, Inspector of Taxes, (Telephone, Electricity, Gas, Water if home is to be vacated).

DETAILS FOR MY FUNERAL

Undertaker:

Name:

Address:

Tel No:

Funeral: I wish to be: BURIED / CREMATED / MY BODY LEFT TO SCIENCE
OTHER: (please specify):

Church Service: YES / NO / HUMANIST
If YES: VICAR – PRIEST – RABBI – IMAM - MINISTER -OTHER- (please specify):

NAME:

Tel No:

Donations: (Please add your preferences)